



Appendix A: Claiming Expenses for Transportation

The rates below were evaluated based on the increased time spent, inconvenience, and in some cases actual cost of active or alternative travel.

- Gas-powered Vehicle: \$0.50/km
- Hybrid Vehicle*: \$0.55/km
- Full Electric Vehicle: \$0.60/km
- Additional rate / person in independent vehicle** : +\$0.10/km
- Carpooling Passenger: \$0.10/km
- Public Transportation***: \$0.60/km
- Non-motorized Transportation***: \$0.70/km

*For a list of acceptable hybrid vehicles go to:

<http://electricvehicles.caa.ca/hybrid-electric-vehicles-available-in-canada/>

** Compensation for carpooling passengers can only be claimed for passengers who are travelling on approved CBEEN business

*** Unless working enroute (i.e. on public transportation) staff can only bill for the time it would have taken to reach their destination using an independent vehicle option